

REQUEST FOR PROPOSAL

PROJECT MANAGER FOR A PROPOSED MECHANISED DUCK FARM

1.0. BACKGROUND

Fountain Duck Farms Limited “FDFL” was established to meet the innovative agricultural needs of the people of Ekiti State, Nigeria. The company in collaboration with the Ekiti State government is developing the biggest duck farm in Nigeria.

2.0. PURPOSE

In response to support the urgent needs of the Nigerian government, the FDFL team conducted in-depth research and found that the practice of Duck Farming would develop infrastructure, strengthen education, and create employment opportunities, which in return would strengthen the rapid growth and development in Ekiti State and Nigeria at large. Fountain Duck Farms Limited is a strong agricultural solution to the Nigerian governments needs and the people of Ekiti State.

To ensure the company gains good mileage in pursuit of this ambition, we are seeking to engage the services of a Project Manager for the development of a duck farm in Ekiti.

3.0. SCOPE OF WORK

The scope of work to guide activities of the Project Manager in the first six months is articulated below:

- Issuing a Strategic Execution Plan in coordination with the Client
- Reviewing the Project Program and the design brief issued by the Client
- Reviewing the completeness of survey of the plot of land (drawings)
- Prequalifying, soliciting, receiving, and evaluating Consultant’s bids and providing recommendations to the Client, if necessary
- Monitoring and controlling of the various scope of consultancy services and scope of works
- Prequalifying, soliciting, receiving, and evaluating Contractor’s bids and providing recommendations to the Client
- Reviewing Consultants and Contractor’s contracts and issuing recommendations
- Developing effective communications and mechanisms for resolving conflicts
- Scheduling and monitoring throughout the course of the Project
- Coordinating and integrating the Construction programs of various contracts into an overall Construction program

- Coordinating and monitoring the execution of the Construction processes to ensure adherence to the overall Construction program.
- Monitoring all necessary inspections and tests
- Arranging for and monitoring the rectification of defective work including those which appear during the defect liability period
- Reviewing and certifying payment applications of Contractors and Consultants
- Reviewing and recommending to the Client any variations or any Construction period extensions
- Providing advice to the Client regarding any penalties
- Arranging and recording progress meetings
- Managing contracts
- Preparing the final Certificate of Completeness

4.0. RESPONSES

This Request for Proposal (RFP) is intended to help Pekin Duck identify professional service provider (The firm) that can deliver the project.

The firms/ individuals responding to this RFP are required to develop proposals (to be used as basis for discussion) containing at a minimum, the following:

- Understanding of our needs
- Proposed methodology/approach
- Credentials/References
- Proposed Monthly Remuneration

In addition, firms/ individuals responding can describe any additional services that you believe are necessary to achieve the objective of this RFP.

5.0. PROPOSAL SUBMISSION

All responses to this RFP, questions and clarifications should be sent by email to:

fountainduckltd@gmail.com and copy

elohimyftr@gmail.com